



Leigh-on-Sea Town Council

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Chairman: Cllr Jane Ward
Vice Chairman: Cllr Valerie Morgan
Town Clerk: Helen Symmons

MINUTES OF A MEETING OF THE ENVIRONMENT AND LEISURE COMMITTEE
HELD AT 7.30PM ON TUESDAY 15TH AUGUST 2017
AT LEIGH COMMUNITY CENTRE, 71-73 ELM ROAD, LEIGH-ON-SEA

Present: Cllrs: Valerie Morgan (Chairman), Karen Bowden, Patrick Fox, Fr. Clive Hillman and Caroline Parker

Also in attendance: Cllrs: Richard Herbert and Jill Healey, Abbie Cotterell (Assistant Proper Officer) and 2 members of the public.

The meeting opened at 7.30 pm

16. CHAIRMAN'S OPENING REMARKS

The Chairman welcomed all and mentioned how successful the summer events on Strand Wharf were. She thanked those who had supported the events but mentioned her disappointment in those who weren't able to. She advised members that the Council will be having a stand at the Leigh Regatta on the 10th September, which requires Councillor support.

17. APOLOGIES FOR ABSENCE

Cllrs Jill Adair, Anita Forde, Vivien Rosier and Jane Ward.

18. DECLARATIONS OF MEMBERS' INTERESTS

There were none

19. TO APPROVE MINUTES OF THE MEETING ON 20TH JUNE 2017

The minutes of 20th June 2017 were **AGREED** as a correct record and signed by the Chairman.

20. PUBLIC REPRESENTATIONS

There were none.

21. TOWN CLERK REPORT - **Agenda item 6**

The Committee **NOTED** the report.

22. ACTION PLAN - **Agenda item 7**

The Committee **RESOLVED** that the action plan be adopted.

EVENTS

23. EVENT REPORT – **Agenda item 8**

The Committee **NOTED** the report.

Signed by:

Page 1 of 2
Date:

The Committee **RESOLVED** that a celebratory afternoon tea as recommended will be held in the Lower Hall on the 8th October from 2pm to 5pm with musical entertainment. The event budget was noted.

ALLOTMENTS

24. REPORT ON AALG - **Agenda item 9**

The Committee **NOTED** the report.

25. ALLOTMENT REPORT – **Agenda item 10**

The Committee **RESOLVED** to authorise the Town Clerk in consultation with the Chairman to proceed with this continuation of the fencing project if the total cost is within £6257.

FARMERS' MARKET

26. ADMINISTRATION REPORT – **Agenda item 11**

The Committee **NOTED** the report.

COMMUNITY TRANSPORT SCHEME

27. REPORT ON PDG - **Agenda item 12**

The Committee **NOTED** the report.

28. ADMINISTRATION REPORT - **Agenda item 13**

The Committee **NOTED** the report and suggested no further trips should be booked until there are sufficient volunteers on board, for both driving and helping.

OTHER E & L MATTERS

29. REPORT ON ENVIRONMENTAL - **Agenda item 14**

The Committee **RESOLVED** to initiate a volunteer programme with permission from Southend Borough Council to improve Library Gardens.

The Committee **RESOLVED** to undertake a litter awareness campaign through fun notices and banners.

Following a proposal (Cllr Fr Hillman, seconded Cllr Parker) the Committee **RESOLVED** to hold a PDG meeting in conjunction with Veolia to discuss in further detail how to run a school poster competition, to promote extensively get the message across and to the relevant age groups. They will report back at the October meeting.

The Committee **RESOLVED** to contact schools to encourage involvement in the Tree Charter initiative.

30. ENVIRONMENT & LEISURE BUDGET 2017/18 - **Agenda item 15**

The Committee **NOTED** the budget report.

The meeting closed at 8.16 pm

Signed by:

Page 2 of 2
Date: